# **Course Accessibility Checklist**

Please take a moment to review the Accessibility Checklist for the following course and semester: **[Course], [Semester]**

Under the **Status** column, our Accessibility staff has selected one of the following options based on their review:

**No Issues Found** — There are no instances of this issue currently in the course.

**All Fixes Complete** — Accessibility staff fixed all instances of this issue.

**Fixes Not Completed** — Review the comments to see why not all instances of this issue were fixed. This often has to do with the complexity of the materials, need for additional information from the instructor, or lack of time.

As of the Date of Review below, our work on your course is complete and Accessibility staff is no longer accessing the course. If you have any questions, please contact Corrine Haverinen (chaverinen@santarosa.edu).

**Date of Review:**   **Section(s) #:**  **Semester: Canvas Shell:**

| **Issue** | **Status** | **Comments** |
| --- | --- | --- |
| **Image Alt Text** — All images need alt text descriptions so that blind/low-vision students can access that material.[**Learn how to fix Alt Text**](https://de.santarosa.edu/accessible-image-descriptions) | [ ]  **No Issues Found**[ ]  **All Fixes Completed**[ ]  **Fixes Not Completed (see comments)** |  |
| **Images with Complex Text** —Infographics or complex images require more description than is appropriate for alt text, which can be linked to or inserted separately.[**Learn how to fix images with Complex Text**](https://de.santarosa.edu/accessible-images-text) | [ ]  **No Issues Found**[ ]  **All Fixes Completed**[ ]  **Fixes Not Completed (see comments)** |  |
| **Headings** — Subheadings must be formatted appropriately and have a logical hierarchy that can be recognized by screen readers.[**Learn how to fix Headings**](https://de.santarosa.edu/accessible-headings) | [ ]  **No Issues Found**[ ]  **All Fixes Completed**[ ]  **Fixes Not Completed (see comments)** |  |
| **Lists** —Bulleted or numbered lists need to formatted so they are recognized by screen readers.[**Learn how to fix Lists**](https://de.santarosa.edu/accessible-lists) | [ ]  **No Issues Found**[ ]  **All Fixes Completed**[ ]  **Fixes Not Completed (see comments)** |  |
| **Links** —Link text must be descriptive to indicate where the link goes, instead of using the actual URL/web address.[**Learn How to fix Links**](https://de.santarosa.edu/accessible-links) | [ ]  **No Issues Found**[ ]  **All Fixes Completed**[ ]  **Fixes Not Completed (see comments)** |  |
| **Color Contrast is sufficient** **—**Text color must have sufficient contrast with the background color to be readable by students with vision impairments.[**How to fix Color Contrast**](https://de.santarosa.edu/accessible-color) | [ ]  **No Issues Found**[ ]  **All Fixes Completed**[ ]  **Fixes Not Completed (see comments)** |  |
| **Data Tables have header cells** — Heading cells must be formatted so that screen readers can accurately read the table data.[**How to fix Data Tables**](https://de.santarosa.edu/accessible-data-tables) | [ ]  **No Issues Found**[ ]  **All Fixes Completed**[ ]  **Fixes Not Completed (see comments)** |  |
| **Linked Documents** — Uploaded or linked files need to meet accessibility requirements.[**Learn how to make Documents more accessible**](https://de.santarosa.edu/accessible-documents) | [ ]  **No Issues Found**[ ]  **All Fixes Completed**[ ]  **Fixes Not Completed (see comments)** |  |
| **Multimedia, videos and audio only** — All video and audio content must have accurate captions. Auto-generated captions do not meet accessibility requirements[**Learn how to get assistance for captioning, or caption yourself**](https://de.santarosa.edu/captioningassistance) | [ ]  **No Issues Found**[ ]  **All Fixes Completed**[ ]  **Fixes Not Completed (see comments)** |  |